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| 掃除当番表 | | | | | | | | | | | | | | | | |
| 令和　　年　　月分 | | | | | | | | | | | | | | | | |
| 掃除箇所／掃除方法 | | | | 曜日／担当 | | | | | | | | | | | | |
| 月曜日 | | | 火曜日 | | | 水曜日 | | | 木曜日 | | 金曜日 | |
| 教室 | ・雑巾がけ | | |  | | |  | | |  | | |  | |  | |
| ・黒板の掃除 | | |  | | |  | | |  | | |  | |  | |
| ・窓ふき | | |  | | |  | | |  | | |  | |  | |
| ・ごみ収集 | | |  | | |  | | |  | | |  | |  | |
| 廊下 | ・箒がけ | | |  | | |  | | |  | | |  | |  | |
| ・モップがけ | | |  | | |  | | |  | | |  | |  | |
| ・窓ふき | | |  | | |  | | |  | | |  | |  | |
| ・掲示物の整理 | | |  | | |  | | |  | | |  | |  | |
| トイレ | ・モップがけ | | |  | | |  | | |  | | |  | |  | |
| ・鏡と洗面台の清掃 | | |  | | |  | | |  | | |  | |  | |
| ・洗剤を使った掃除 | | |  | | |  | | |  | | |  | |  | |
| ・手洗いと消毒 | | |  | | |  | | |  | | |  | |  | |
| 階段 | ・床の掃き拭き | | |  | | |  | | |  | | |  | |  | |
| ・手すりの拭き取り | | |  | | |  | | |  | | |  | |  | |
| ・窓ふき | | |  | | |  | | |  | | |  | |  | |
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| 班名 | | 番号／生徒名 | | | | | | | | | | | | | | |
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